



**City of Missouri City**  
**1522 Texas Parkway**  
**Missouri City, TX 77489**

Account # \_\_\_\_\_

# Registration Form



**INSTRUCTIONS:** Print legibly or type. Complete all application items. Complete a separate application for each address to be permitted. Attach payment and return to the address shown at the bottom of this form

**1 Alarmed Location**

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Occupant Name or Business Name \_\_\_\_\_ email address \_\_\_\_\_

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Address \_\_\_\_\_ Suite/Apt# \_\_\_\_\_

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City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Drivers License #/State \_\_\_\_\_

**2 Mailing Address**     Same as above

Hm \_\_\_\_\_

Wk \_\_\_\_\_

Name \_\_\_\_\_

Cell \_\_\_\_\_

Address \_\_\_\_\_

Fax \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

**3 Contact Names**

Contact 1 \_\_\_\_\_ Hm \_\_\_\_\_

Name \_\_\_\_\_ Cell \_\_\_\_\_

Contact 2 \_\_\_\_\_ Hm \_\_\_\_\_

Name \_\_\_\_\_ Cell \_\_\_\_\_

Contact 3 \_\_\_\_\_ Hm \_\_\_\_\_

Name \_\_\_\_\_ Cell \_\_\_\_\_

**4 Additional Information**

Date Installed/Activated \_\_\_\_\_  Audible

Special Conditions/ Hazards \_\_\_\_\_

**5 Alarm Companies**     Not Monitored

**Monitored By** \_\_\_\_\_ Phn I \_\_\_\_\_

**Installed By** \_\_\_\_\_ Phn I \_\_\_\_\_

I understand that, in accordance with City Ordinance O-05-52, applicant is financially responsible for all charges and penalties specific in this section.

Signature \_\_\_\_\_ Date \_\_\_\_\_

NOTE: If information provided in application changes, you must notify Missouri City within fifteen (15) working days. Attach your check, made payable to the City of Missouri City, for \$50.00 non-refundable application fee and mail or deliver to:

City of Missouri City  
 1522 Texas Parkway  
 Missouri City, TX 77489

## **Instructions**

Part 1. Alarmed Location. Provide the occupant's legal name and address of the premises for which the permit is intended. A valid state driver's license is also required.

Providing false information will be subject to criminal prosecution. City of Missouri City alarm permits are for addresses located in the city limits of the City of Missouri City.

Part 2. Mailing Address. Mailing address may be specified if different from the alarmed location in addition to the applicant's phone numbers.

Part 3. Contact Names. Provide the names and phone numbers of two people who can be contacted at *any* time and can (1) come to the alarm site within one hour after receiving a request from a city official to do so and (2) grant access to the alarm site and to deactivate the alarm system if such becomes necessary. A third contact can be added if desired but is not required.

Part 4. Additional Information. Indicate date alarm installed or activated and any special conditions or hazards existing at this residence. An alarm emitting audible signals must be registered even if it is not monitored by an alarm company.

Part 5. Alarm Companies. Provide the name, phone number, and address of the alarm system company which is responsible for the monitoring and installation of the alarm for which the application is made.

## **Fees**

Permit Fee: \$50 for 12 months. Amendments require no filing fee.

False Alarm Fee: The 1st, 2nd or 3rd burglar/fire false alarm in a twelve month period:

No Fee. The 4th or 5th burglar false alarm: \$50 each occurrence. The 6th or 7th burglar false alarm: \$75 each occurrence. The 8th or more burglar false alarm: \$100 each occurrence. The 4th or more fire false alarm: \$175 each occurrence.

## **Violations**

In addition to false alarm fees, violations of Chapter 26 of the City Code are subject to criminal prosecution as a Class C Misdemeanor.

Permit Required: All activated or audible fire and burglar alarms located in the City of Missouri City are required to have a permit.

Duration of Permit: All Permits are valid for a 12-month term. The City reserves the right to shorten or lengthen such term in order to set all permits to the same expiration date.

Permits must be renewed within by the date of expiration.

Nontransferable: Permits are nontransferable.

Displaying Permit or Decal: A permit or decal will be issued and must be displayed on the main entry door or on the window of the front of the building and must not be visibly restricted.

Revocation or Refusal to Permit: The City may refuse to permit or may revoke a permit for (1) failure to make a payment within 60 days of the date the city has mailed a notice that fees are due and owing or (2) the accrual of 8 or more false alarms in a 12 month period.

## **Form Submission**

An alarm permit will be mailed to the applicant only after that payment is processed and applicant information is verified. Payment for an incomplete or falsely submitted

application does not constitute a valid permit, and the applicant is subject to any and all fees associated for not being permitted.

To submit in person: Bring the application and payment to the Permit Department at the address below.

To submit by mail: Mail the application along with a check or money order payable to "City of Missouri City" to the address below.

Delivery Address: City of Missouri City

Attn: Alarm Permitting

1522 Texas Parkway

Missouri City, TX 77489

To register or renew online:

**Confidentiality**

To the extent allowed by law, the City shall treat all information on the application for a permit as confidential; provided, however, such information may be used for legitimate purposes relating to the health, safety and well-being of the community and for enforcement of the terms and provisions of the City of Missouri City, Texas, City Code of Ordinances Chapter 26, Article II.